

College Coordinating Council Minutes

Wednesday, March 25, 2015
President's Conference Room
9:30 a.m. – 10:30 a.m.

Type of Meeting: Regular
Note Taker: Patty McClure
Please Review/Bring: Agenda, Minutes

Committee Members:

Dr. Ed Beyer, Academic Senate
Megan Turrill, Associated Student Organization – **Absent** – Sean Smith, ASO Senator- in for Megan
Ed Knudson: Executive Council
Pamela Ford, Classified Union
Michelle Hernandez, Confidential/Management/Supervisory - **Absent**
LaDonna Trimble, Deans
Dr. Susan Lowry, Faculty Union
Dr. Bonnie Suderman, Vice President of Academic Affairs
Mark Bryant, Vice President of Human Resources - **Absent**
Dr. Erin Vines, Vice President of Student Services

AGENDA

Items	Person(s) Responsible	Time	Action
STANDING ITEMS:			
I. Approval of Previous Minutes of February March 11, 2015.	All		Minutes were approved as presented.
II. Constituent Reports	All		<p>Sean Smith stated that the ASO is working on the student equity committee.</p> <p>Dr. Ed Beyer stated that the President presented the ceremonial mace to the Academic Senate and that they were all very pleased.</p> <p>Dr. Susan Lowry stated that a faculty member inquired about the process for dealing with students who are disruptive in class. It was recommended to look in the Student Handbook and the Behavior Intervention Team (BIT) Disciplinary Report, which is online, as a way to track, prevent issues and help students.</p> <p>LaDonna Trimble stated that Student Services developed a program called <i>AVC/ACTION/EQUITY</i>, which is similar to early alert. Faculty report grades of D, F and NP in Banner in weeks 5-7 and students are contacted by Counseling regarding resources available to help them succeed. The goal of 3SP is to be proactive and introduce programs that</p>

			increase student success. Ed Knudson stated that the methodologies of this needs to be in next year's Educational Master Plan.	
ACTION ITEMS:				
III.				
INFORMATION/DISCUSSION ITEMS:				
IV.	BP 4025 – Philosophy & Criteria for Associate Degree and General Education	Bonnie	5 minutes	Discussion regarding the language of “The procedures shall provide for appropriate Academic Senate involvement.” The question was raised as to what is appropriate? It was agreed that Ed Knudson would call the CCLC to inquire as to what was the reasoning behind the change/update and bring back to the next meeting.
V.	BP 4020 – Program, Curriculum, and Course Development	Bonnie	5 minutes	Continued discussion regarding the language of “Superintendent/President Academic Senate shall establish procedures for the development and review of all curricular offerings . . . “ It was agreed that Ed Knudson would call the CCLC to inquire as to what was the reasoning behind the change/update and bring back to the next meeting.
VI.	Program Review and Outcomes (Handout – Chart)	Ed Beyer	5 minutes	Dr. Beyer requested feedback from the Council on a proposed participatory governance structure for the Outcomes and Program Review committees. Feedback included concern over the relationship of the sub-committees to the full committees. The proposed structure will be brought back with clarification of the relationships and for further discussion.
FUTURE AGENDA ITEMS:				
NEXT MEETING DATE: April 22, 2015 (No meeting on April 8 th – due to Spring Break)				